

Information session

Multicultural Festivals and Events Program 2019-20 Round Two

Multicultural Affairs and Social Cohesion Division
Community Grants team

Program Guidelines at:
<https://go.vic.gov.au/5NIYdF>

Information session overview

Multicultural Festivals and Events 2019-20 Program

- What, who, when, where and why

Application process

- Three grant categories
- Eligibility criteria
- Changes to Program
- Tips for writing a grant application

Assessment process

- Assessment panel
- Timeframes

Reporting

- Expectations and requirements



Multicultural Festivals and Events Program 2019-20

APPLICATIONS ARE NOW OPEN

Program aim: To showcase Victoria's cultural diversity and allow multicultural communities to celebrate, preserve and share traditions through festivals, events, national day celebrations, cultural conferences and performances.

APPLICATIONS CLOSE: Midnight, 6 September 2019



Program Objectives

Your event must address at least one of the program objectives:

1. Ensure Victoria's multicultural communities can **celebrate, preserve and share traditions in meaningful ways**
2. **Foster cross-cultural awareness understanding, respect, community unity** and intercultural relationships
3. Showcase the **vibrancy and contribution** of Victoria's multiculturalism
4. **Build the capacity and experience** of smaller or newer **community groups** to deliver events through the development of genuine partnerships



Grants available



Small grants up to \$2,000

Medium grants up to \$25,000

Large grants up to \$75,000

Grants available continued

Funding Stream	Suggested size/scope of the event
<p>Small Up to \$2,000</p>	<ul style="list-style-type: none"> • Will showcase one community’s culture or faith • Be open and accessible for the whole community to attend • Have at least 100 people attend. <p>Applications must demonstrate three or more ways the event or festival will be publicly advertised.</p>
<p>Medium \$5,000 to \$25,000</p>	<ul style="list-style-type: none"> • Will showcase at least two community’s culture or faith • Be an open and accessible for the whole community to attend • Have at least 1,000 people attend. <p>Applications must have matched funding.</p> <ul style="list-style-type: none"> ✓ Metropolitan Melbourne - A minimum of one dollar for every dollar of Victorian Government funding. ✓ Regional Victoria - A minimum of one dollar for every two dollars of Victorian Government funding in Regional Victoria.
<p>Large \$25,001 to \$75,000</p>	<ul style="list-style-type: none"> • Will showcase multiple community’s culture or faith • Be open and accessible for the whole community to attend • Have more than 7,000 people attend. • Applicants have to work in partnership with other local organisations and identify at least one of them in the application. <p>Applications must have matched funding.</p> <ul style="list-style-type: none"> ✓ Metropolitan Melbourne - A minimum of one dollar for every dollar of Victorian Government funding. ✓ Regional Victoria - A minimum of one dollar for every two dollars of Victorian Government funding in Regional Victoria.

Changes to Program guidelines

What's new?

Eligibility – Limit of *one application* and *no outstanding accountability reports*

Regional projects – Highly regarded as a proportion of funding will be allocated

Sole sporting events – No longer supported – only sideline activities can be considered

Funding agreements – Need to be returned within 90 days

Matched funding – For Medium and Large streams (See page 7 of the guidelines)

Partnerships – Applications in the Large Stream must be submitted by a main applicant and a principal supporting partner



Who Can Apply?

To be eligible, an organisation must:

- Be a not-for-profit organisation
- Be an incorporated legal entity
- Have a current Australian Business Number (ABN).

In addition, applicants who have overdue accountability reports will not be eligible for the program until they have returned these documents.

To check if you are up to date with accountability reports, please contact DPC on 1300 366 356 or email Multicultural-Festivals.Events@dpc.vic.gov.au.

Applicants that are not incorporated or do not have an ABN number may apply with support from an eligible auspice organisation that has agreed to manage the grant for them. This applies to Small Stream applications only.

What can't be funded?

- commercial activities
- fundraising events
- closed events not open to the wider community
- political events
- sporting tournaments and competitions
- events outside of Victoria
- events not between 1 January 2020 and 30 June 2020
- retrospective applications
- organisations with outstanding accountability reports
- events that have already been funded by MASC this year
- events that are the responsibility of another state, federal or local government program.

How factors do we consider when assessing your application?



ASSESSMENT CRITERIA	FUNDING STREAM		
	SMALL	MEDIUM	LARGE
Objectives			
» How well does it address MFE objectives?	✓	✓	✓
Community Participation			
» Is the target group socially isolated or marginalised?		✓	✓
» How many people will attend?	✓	✓	✓
» How many different communities will be engaged?	✓	✓	✓
» Will it help to develop the capacity of community members?		✓	✓
» Does the event showcase Victorian multiculturalism?	✓	✓	✓
» Does the event engage many volunteers?		✓	✓
Planning and Delivery Details			
» Are all event details clear and consistent?	✓	✓	✓
» Does the applicant have a clear plan to deliver the event?	✓	✓	✓
Budget			
» Are all items relevant and necessary?	✓	✓	✓
» Are all costs reasonable and accurate?	✓	✓	✓
» Has the applicant shown matched funding?		✓	✓
Partnerships			
» Are there meaningful contributions from partner organisations?			✓
Innovation			
» Does the event have any unique and innovative components?			✓

Online application process

Applications can be lodged through the MASC Grants Portal when a funding round opens.

Part A: Main Applicant Organisation Details

Name of organisation: *

Australian business number:

If you have not provided an ABN, please make sure that you enter the auspice organisations details on the next page as your application is not valid without an ABN.

Incorporation number:

Organisation's main ethnicity/faith affiliation:

Organisation's additional ethnicity/faith affiliation:

Organisation web address (if available):

Address details for the Organisation

Street address: *

Town/suburb: *

State: *

Postcode: *

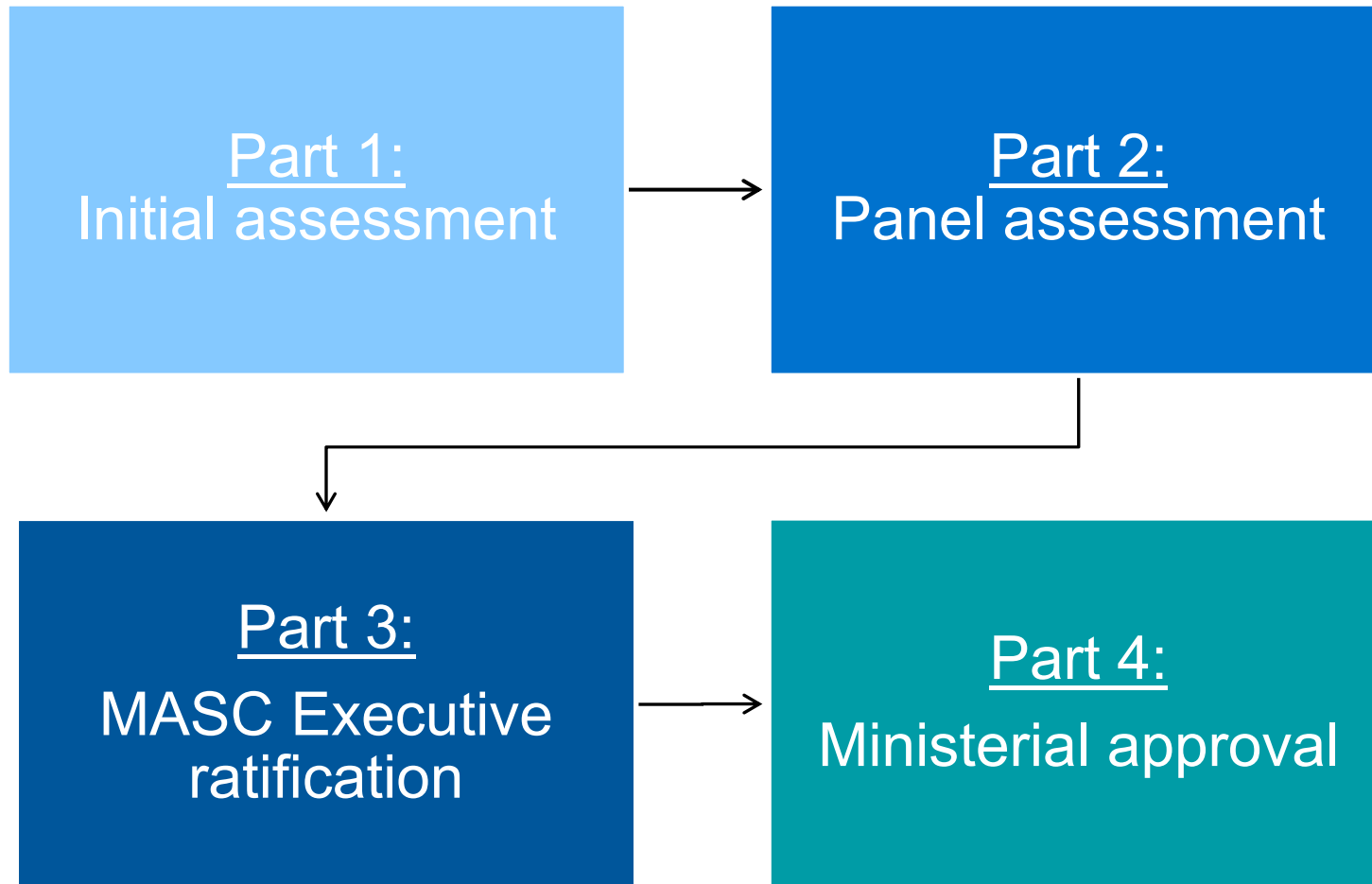
Local government area: *

Region: *

Access the MASC Grants Portal at:
www.vic.gov.au/multicultural-festivals-and-events-program

Assessment process

The assessment process can take between **3 - 6 months**



Advice for a strong application

- **Ensure** that your project aligns with at least one of the program objectives
- **Read** the program guidelines carefully
- **Clearly describe** the key components of your project
- **Show** the demand, community need and public benefit of your project
- **Demonstrate** your organisation's capacity to deliver the project
- **Research and plan your budget**



Requirements for successful applicants

Successful applicants are required to supply:

- Victorian common funding agreement
- Vendor details request form
- Progress and accountability reports



Requirements for successful applicants continued

Final reporting

A final report must be completed once the awarded funding has been spent.

The report will need to detail:

- Items or services purchased with the funds
- Events or programs it supported

It is your organisation's responsibility to submit reports on time.

Your ***Common Funding Agreement*** will outline payment schedules and acquittal dates.

Reporting templates are available at: www.vic.gov.au/multicultural-grants-accountability-reports

Have questions? Contact us

Email

multicultural-festivals.events@dpc.vic.gov.au

Phone

1300 366 356

Website

www.vic.gov.au/multicultural-festivals-and-events-program

