

Notification of Theft, Loss, Damage or Escape

About this Form

Use this form to notify DELWP of any escaped wildlife (including dingos), the loss or theft of wildlife held under any Wildlife Licence or the loss, theft or damage to any record book or copies of previous return forms. This form is not valid after 30 June 2021.

1. Wildlife licence

| | | | |
|----------------------|-----------------------|----------------------|----------------------|
| Licence no. | Licence holder's name | Telephone no. | Fax no. |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

2. Document theft, loss or damage

| Documents | Reason <i>Please select [x]</i> | | | Incident date | Fees | Amount payable | | | |
|-----------------------------|------------------------------------|-------|--------------------------|---------------|--------------------------|----------------|---|--------------|----------------------|
| Wildlife Licence | <input type="checkbox"/> | Theft | <input type="checkbox"/> | Loss | <input type="checkbox"/> | Damage | <input type="text" value="dd/mm/yyyy"/> | \$14.81 each | <input type="text"/> |
| Record Book | <input type="checkbox"/> | Theft | <input type="checkbox"/> | Loss | <input type="checkbox"/> | Damage | <input type="text" value="dd/mm/yyyy"/> | \$14.81 each | <input type="text"/> |
| Completed Return Forms | <input type="checkbox"/> | Theft | <input type="checkbox"/> | Loss | <input type="checkbox"/> | Damage | <input type="text" value="dd/mm/yyyy"/> | Nil | <input type="text"/> |
| TOTAL AMOUNT PAYABLE | | | | | | | | | <input type="text"/> |

3. Wildlife escape or theft

| Incident type <i>Please select [x]</i> | Incident date | Taxa of wildlife | No. of specimens |
|--|---|----------------------|----------------------|
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |

4. Dingo escape or theft

| Incident type <i>Please select [x]</i> | Incident date | Microchip number | Dingo name (if any) |
|--|---|----------------------|----------------------|
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |
| <input type="checkbox"/> Theft <input type="checkbox"/> Escape | <input type="text" value="dd/mm/yyyy"/> | <input type="text"/> | <input type="text"/> |

5. Declaration

"I understand that there are penalties for making a false declaration and that any permit issued as a result a false declaration will be cancelled, and may affect my eligibility to keep wildlife in the future. I hereby declare that all details provided by me on this form are true and correct."

Full name

Date of birth

dd/mm/yyyy

Signature

Date

dd/mm/yyyy

Further information:

In Victoria, Wildlife Licences and authorisations are issued under the *Wildlife Act 1975* and the Wildlife Regulations 2013.

Theft or escape of wildlife

Holders of a Wildlife Licence have an obligation to notify DELWP of any theft or loss of wildlife, including:

- Report any escape or theft relating to a wildlife licence to a member of the police force within two business days of becoming aware of the theft; and
- Record the incident in your Wildlife Record Book; and
- If you have reported the theft to Victoria Police, you must retain a copy of the police report.

Theft, loss or damage to Record Books and Return Forms

- Holders of a Wildlife Licence must notify DELWP of the theft, loss of or damage to any record book or return form or a copy of a return form within two business days of being aware of the theft, loss or damage.
- If a Wildlife Record Book has been lost or damaged, the holder of the Wildlife Licence must pay a maximum fee of 1 fee unit for each replacement record book.

6. Lodgement

Send your completed form to:

wildlifelicencing@delwp.vic.gov.au

or: Permissions Delivery
Department of Environment, Land, Water and Planning
475 Mickleham Rd
ATTWOOD VIC 3049

If your payment is required, a Payment Notice will be sent to you for payment within 30 days.

Privacy and Data Protection Act 2014

The Department of Environment, Land, Water and Planning (DELWP) is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide will be used to monitor compliance with licence conditions and to provide information about any changes to legislative requirements. Your contact details may also be used by DELWP or its contracted service providers under confidentiality agreements to survey you about your experience with DELWP or to seek feedback related the keeping of wildlife. A licence may not be issued if the information required is not provided.

The information you provide will also be made available to any authorised law enforcement agency.

You may access the information you have provided to DELWP by contacting the Customer Service Centre on 136 186.

Notification of Theft, Loss, Damage or Escape - Version 20.1

First Printed July 2020

Authorised and published by the Victorian Government, Department of Environment, Land, Water and Planning, 8 Nicholson Street, East Melbourne July 2020

To receive this publication in an alternative format, please contact DELWP on 136 186 or email customer.service@delwp.vic.gov.au. You can also contact DELWP via the National Relay Service on 133 677 or www.relayservice.com.au.

This publication may be of assistance to you but the State of Victoria and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.