

# Notification of Theft, Loss, Damage or Escape

Use this form to notify DELWP of –

- any escaped wildlife or theft of wildlife held under any Wildlife Licence
- the loss, theft or damage to any record book or copies of previous return forms.

This form is not valid after 30 June 2022.

## 1. Wildlife licence

Licence no.	Licence holder's name	Telephone no.	Fax no.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 2. Document theft, loss or damage

Documents	Reason <i>Please select [x]</i>			Incident date	Fees	Amount payable
Wildlife Licence	<input type="checkbox"/>	Theft	<input type="checkbox"/> Loss <input type="checkbox"/> Damage	<input type="text"/>	\$15.03 each	<input type="text"/>
Record Book	<input type="checkbox"/>	Theft	<input type="checkbox"/> Loss <input type="checkbox"/> Damage	<input type="text"/>	\$15.03 each	<input type="text"/>
Completed Return Forms	<input type="checkbox"/>	Theft	<input type="checkbox"/> Loss <input type="checkbox"/> Damage	<input type="text"/>	Nil	<input type="text"/>
<b>TOTAL AMOUNT PAYABLE</b>						<input type="text"/>

## 3. Wildlife escape or theft

Incident type <i>Please select [x]</i>	Incident date	Taxa of wildlife	No. of specimens
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 4. Dingo escape or theft

Incident type <i>Please select [x]</i>	Incident date	Microchip number	Dingo name (if any)
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Theft <input type="checkbox"/> Escape	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 5. Declaration

*"I understand that there are penalties for making a false declaration and that any permit issued as a result a false declaration will be cancelled, and may affect my eligibility to keep wildlife in the future. I hereby declare that all details provided by me on this form are true and correct."*

Full name

Date of birth

Signature

Date

### Further information:

In Victoria, Wildlife Licences and authorisations are issued under the *Wildlife Act 1975* and the Wildlife Regulations 2013.

#### ***Theft or escape of wildlife***

Holders of a Wildlife Licence have an obligation to notify DELWP of any theft or loss of wildlife, including:

- Report any escape or theft relating to a wildlife licence to a member of the police force within two business days of becoming aware of the theft; and
- Record the incident in your Wildlife Record Book; and
- If you have reported the theft to Victoria Police, you must retain a copy of the police report.

#### ***Theft, loss or damage to Record Books and Return Forms***

- You must notify DELWP of the theft, loss of or damage to any record book or return form or a copy of a return form within two business days of being aware of the theft, loss or damage.
- If a Wildlife Record Book has been lost or damaged, the holder of the Wildlife Licence must pay a maximum fee of 1 fee unit for each replacement record book.

## 6. Lodgement

### Send your completed form to:

[wildlifelicensing@delwp.vic.gov.au](mailto:wildlifelicensing@delwp.vic.gov.au)

or: Permission Delivery  
Department of Environment, Land, Water and Planning  
475 Mickleham Rd  
ATTWOOD VIC 3049

**If payment is required, a Payment Notice will be sent to you for payment within 30 days.**

### ***Privacy and Data Protection Act 2014***

The Department of Environment, Land, Water and Planning (DELWP) is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide will be used to monitor compliance with licence conditions and to provide information about any changes to legislative requirements. Your contact details may also be used by DELWP or its contracted service providers under confidentiality agreements to survey you about your experience with DELWP or to seek feedback related the keeping of wildlife. A licence may not be issued if the information required is not provided.

The information you provide will also be made available to any authorised law enforcement agency.

You may access the information you have provided to DELWP by contacting the Customer Service Centre on 136 186.

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