

# Guideline

## Continuing Professional Development

### Requirement for continuing professional development

The Victorian Architects Code of Professional Conduct requires architects to maintain suitable skills and knowledge. The ARBV refers to this as a requirement for 'continuing professional development' or 'CPD'. The requirement applies to architects registered in the practising class (architects (practising)). This is not a new requirement.

In order to comply with this requirement, the ARBV continues to recommend that architects (practising) follow the [ARBV Continuing Professional Development Framework](#). The Framework was updated in December 2019. Architects may also choose to follow a different methodology they consider to be appropriate.

Architects (practising) should develop a CPD plan that addresses the maintenance, development and enhancement of their own professional knowledge and skills.

Architects (practising) must maintain records of their CPD activities. The ARBV may seek to inspect architect's CPD records.

Failure to comply with the Code constitutes unprofessional conduct under the Architects Act 1991 and as such may be grounds for disciplinary action under Part 4 of the Act.

### Declaration

From registration renewal on 1 July 2020, the ARBV will require architects (practising) to make a declaration that they have maintained suitable skills and knowledge for the architectural services they provided. The declaration will relate to the registration period immediately preceding renewal (i.e. for the period 1 July to 30 June).

See [www.vic.gov.au/continuing-professional-development-architect](http://www.vic.gov.au/continuing-professional-development-architect) for more information.

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This Guideline is published under regulation 7(1) of the Architects Regulations 2015 to guide architects regarding obligations to inform clients and the ARBV's expectations. It is intended to assist architects to understand professional conduct obligations and strengthen their professional practise. Architects are obligated to comply with the Architects Act 1991 and Architects Regulations 2015. Failure to comply may result in referral to the Architects Tribunal for inquiry into the architect's professional conduct and/or fitness to practice.