

Version No. 001
Infringements Regulations 2026
S.R. No.

TABLE OF PROVISIONS

[Contents index]

The Governor in Council makes the following Regulations:

DATED:

RESPONSIBLE MINISTER:

SONYA KILKENNY

Attorney-General

Clerk of the Executive Council

Part 1—Preliminary

1 Objective

The objective of these Regulations is to prescribe—

- (a) fees, costs and charges payable under the **Infringements Act 2006**; and
- (b) details that must be included in documents relating to infringement notices in the pre-enforcement stage under the Act; and
- (c) the information that enforcement agencies must provide to the Attorney-General under the Act; and
- (d) other matters required or permitted to be prescribed under the Act.

2 Authorising provision

These Regulations are made under section 168 of the **Infringements Act 2006**.

3 Commencement

These Regulations come into operation on 6 June 2026.

4 Revocation

The following Regulations are **revoked**—

- (a) Infringements Regulations 2016¹;
- (b) Infringements Amendment Regulations 2016²;
- (c) Infringements Amendment Regulations 2017³.

5 Definitions

In these Regulations—

infringement offence code means the sequence of letters and numbers assigned to an infringement offence on the information technology system used by

the State to support the collection and management of infringement penalties;

Example

See column 2 of Schedule 6 and column 2 of Schedule 7 to the Road Safety (General) Regulations 2019.

parking infringement has the same meaning as it has in the **Road Safety Act 1986**;

the Act means the **Infringements Act 2006**.

Part 2—Defined terms for the purposes of the Act

6 Enforcement agencies

For the purposes of paragraph (c) of the definition of *enforcement agency* in section 3(1) of the Act, a prescribed person or body or person or body in a prescribed class of person or body is specified in Schedule 1.

7 Meaning of *special circumstances*

For the purposes of paragraph (c) of the definition of *special circumstances* in section 3A(1) of the Act, the prescribed criteria for determining that a person is homeless is that the person satisfies at least one of the following—

- (a) the person is living in crisis accommodation;
- (b) the person is living in transitional accommodation;
- (c) the person is living in any other accommodation provided under the Supported Accommodation Assistance Act 1994 of the Commonwealth;
- (d) the person has inadequate access to safe and secure housing within the meaning of section 4(2) of the Supported Accommodation Assistance Act 1994 of the Commonwealth.

Part 3—Enforcement agency reporting

8 Reports to Attorney-General

(1) For the purposes of section 6 of the Act, the following information is prescribed until 30 June 2026—

- (a) the number of official warnings served by the enforcement agency in relation to each category of infringement offence;
- (b) the number of official warnings withdrawn by the enforcement agency in relation to each category of infringement offence;
- (c) the number of infringement notices served by the enforcement agency in relation to each category of infringement offence;
- (d) the number of infringement notices withdrawn by the enforcement agency in relation to each category of infringement offence;
- (e) in relation to each category of infringement offence, the number of persons served with an infringement notice who elect, under section 16(1) of the Act, to have the matter of the infringement offence heard and determined in the Court or the Children's Court;

- (f) in relation to each category of infringement offence, the following—
 - (i) the number of applications for internal review received by the enforcement agency under each of the grounds in section 22(1) of the Act;
 - (ii) as far as practicable, in relation to the information provided under subparagraph (i), the number of applications for internal review decided in accordance with section 25(1)(a) to (h) or 25(2)(a) to (c) of the Act, as the case may be;
 - (iii) as far as practicable, in relation to decisions made under section 25(1)(h) of the Act, the relevant combination of actions taken;
 - (iv) as far as practicable, in relation to decisions made under section 25(2A) of the Act, whether the decision was to grant or refuse the application;
 - (g) the number of applications for payment plans received by the enforcement agency under section 46(1) of the Act, and, as far as practicable—
 - (i) the total number of payment plans offered under section 46(3) and (4) of the Act; and
 - (ii) in relation to payment plans offered under section 46(3) or (4) of the Act, the total number of payment plans commenced in accordance with section 48 of the Act; and
 - (iii) in relation to commenced payment plans, the number of persons sent written notice advising of default under section 52 of the Act.
- (2) For the purposes of section 6 of the Act, the following information is prescribed on and after 1 July 2026—
- (a) the number of official warnings served by the enforcement agency in respect of each infringement offence code;
 - (b) the number of official warnings withdrawn by the enforcement agency in respect of each infringement offence code;
 - (c) the number of infringement notices served by the enforcement agency in respect of each infringement offence code;
 - (d) the number of infringement notices withdrawn by the enforcement agency in respect of each infringement offence code;
 - (e) the number of infringement notices (and the respective infringement offence codes) served by an enforcement agency that are the subject of an election to have the matter of the infringement offence heard and determined in the Court or the Children’s Court under section 16 of the Act;
 - (f) for each infringement offence code in respect of which the enforcement agency served an infringement notice, the number of times the enforcement agency referred a matter to—
 - (i) the Court under section 17(1) of the Act; or
 - (ii) the Children’s Court under section 17(3) of the Act; or

- (iii) either the Court or the Children’s Court under section 25(1)(d) of the Act;
- (g) for each infringement offence code in respect of which the enforcement agency served an infringement notice, the number of times the enforcement agency referred a matter to the Court under section 21(1)(c) of the **Fines Reform Act 2014** or under section 38(1)(a)(iii) of the **Fines Reform Act 2014** or after an enforcement cancellation in the circumstances referred to in section 38(2) of the **Fines Reform Act 2014**;
- (h) for each infringement offence code in respect of which the enforcement agency issued an infringement notice, the following—
 - (i) the number of infringement notices included in applications for internal review received by the enforcement agency for each of the grounds in section 22(1) of the Act;
 - (ii) as far as practicable, in relation to the information provided under subparagraph (i), the number of infringement notices included in applications for internal review decided in accordance with section 25(1)(a) to (h) or 25(2)(a) to (c) of the Act (as the case may be);
 - (iii) as far as practicable, in relation to decisions made under section 25(1)(h) of the Act, the relevant combination of actions taken;
 - (iv) as far as practicable, in relation to decisions made under section 25(2A) of the Act, whether the decision was to grant or refuse the application;
- (i) the number of times the enforcement agency requested additional information under section 23(1) of the Act in response to an application for internal review received by the enforcement agency under section 22(1) of the Act;
- (j) the number of applications for payment plans received by the enforcement agency under section 46(1) or (1A) of the Act and, as far as practicable—
 - (i) the total number of payment plans offered under section 46(3) and (4) of the Act; and
 - (ii) in relation to payment plans offered under section 46(3) and (4) of the Act, the total number of payment plans commenced in accordance with section 48 of the Act; and
 - (iii) in relation to commenced payment plans, the number of persons sent written notice advising of default under section 52(2) of the Act;
- (k) the number of infringement fines paid in full before—
 - (i) the fine becomes eligible for registration with the Director, Fines Victoria for enforcement under the **Fines Reform Act 2014** (or, in the case of infringement offences that are non-registrable infringement offences, would have become eligible for registration if it was not a non-registrable infringement offence), or
 - (ii) the fine becomes eligible for registration under Schedule 3 to the **Children, Youth and Families Act 2005**.

- (3) For the purposes of section 6(a) of the Act, the prescribed intervals are 6 months.

Part 4—Fees and charges

9 Definitions—penalty reminder notice fee

For the purposes of the definition of *penalty reminder notice fee* in section 3(1) of the Act, the prescribed penalty reminder notice fee is—

- (a) until 30 June 2026, 1.74 fee units; and
- (b) on and after 1 July 2026, 3 fee units.

10 Exemption from penalty reminder notice fee

- (1) The following persons are exempt from the penalty reminder notice fee specified in regulation 9—
 - (a) a police officer acting in the course of the officer's duty;
 - (b) a person acting for or by authority of the Crown.
- (2) Despite subregulation (1), any fee that would otherwise be payable under regulation 9 is payable by the person who is liable to pay the infringement penalty to which the prescribed fee relates.

Part 5—Pre-enforcement

11 Issuing officer may serve an official warning

For the purposes of section 8(2) of the Act, the prescribed details are the following—

- (a) that it is an official warning;
- (b) the date of the official warning;
- (c) the name and address (if known) of the person served with the official warning;
- (d) the name of the enforcement agency;
- (e) the enforcement agency's identifying reference of the official warning;
- (f) either—
 - (i) the name of the issuing officer; or
 - (ii) the enforcement agency's identifying reference of the issuing officer;
- (g) the date and approximate time and place of the infringement offence alleged to have been committed;
- (h) the Act or other instrument that creates the infringement offence and a brief description of the infringement offence alleged to have been committed;
- (i) that further information may be obtained from at least one of the following—
 - (i) a nominated telephone number;

- (ii) a specified address;
- (iii) a specified website.

12 Withdrawal of official warning

- (1) For the purposes of section 11(2) of the Act, the prescribed period is 6 months from the date of service of the official warning.
- (2) For the purposes of section 11(4)(b) of the Act, the prescribed details are the following—
 - (a) that it is a withdrawal of the official warning;
 - (b) the date of the withdrawal of the official warning;
 - (c) the enforcement agency's identifying reference of the official warning;
 - (d) the name and address (if known) of the person served with the withdrawal of the official warning;
 - (e) the name of the enforcement agency;
 - (f) the date and approximate time and place of the infringement offence alleged to have been committed;
 - (g) the Act or other instrument that creates the infringement offence and a brief description of the infringement offence alleged to have been committed;
 - (h) a statement of how the enforcement agency intends to proceed in respect of the infringement offence alleged to have been committed.

13 Forms of infringement notice

- (1) For the purposes of section 13(a) of the Act, the prescribed details are the following—
 - (a) that it is an infringement notice;
 - (b) the date of the infringement notice;
 - (c) the name and address (if known) of the person served with the infringement notice;
 - (d) if the infringement notice is in respect of an infringement offence that is a parking infringement, the words "the Owner";
 - (e) the name of the enforcement agency;
 - (f) the enforcement agency's identifying reference of the infringement notice;
 - (g) subject to paragraph (h), either—
 - (i) the name of the issuing officer; or
 - (ii) the enforcement agency's identifying reference of the issuing officer;
 - (h) in the case of an infringement notice issued or served on behalf of the Road Policing Enforcement Division, the title or name of the issuing officer;
 - (i) the date and approximate time and place of the infringement offence alleged to have been committed;

- (j) the Act or other instrument that creates the infringement offence and a brief description of the infringement offence alleged to have been committed;
- (k) the infringement penalty;
- (l) the manner in which the infringement penalty may be paid;
- (m) that the infringement penalty must be paid by a specified due date;
- (n) that failure to pay the infringement penalty or take any other action available under the Act or the **Fines Reform Act 2014** by the specified due date may result in further enforcement action being taken and the incurring of further costs;
- (o) that the person served with the infringement notice, or a person acting on that person's behalf, may apply to have the decision to serve the infringement notice internally reviewed by the enforcement agency under the Act unless the infringement notice is in respect of an infringement offence to which any of the following provisions apply—
 - (i) sections 89A to 89D of the **Road Safety Act 1986**;
 - (ii) sections 61A and 61BA of the **Marine (Drug, Alcohol and Pollution Control) Act 1988**;
- (p) that the person served with the infringement notice may be eligible for—
 - (i) a payment plan under section 46 of the Act; or
 - (ii) a payment arrangement under Part 5 of the **Fines Reform Act 2014**;
- (q) that further information, information relating to eligibility for payment plans, and applications for internal review may be obtained from at least one of the following—
 - (i) a nominated telephone number;
 - (ii) a specified address;
 - (iii) a specified website;
- (r) a statement that if the person served with the infringement notice does not understand the document, the person should seek advice from—
 - (i) a lawyer; or
 - (ii) a community legal centre; or
 - (iii) Victoria Legal Aid;
- (s) a statement that if the person served with the infringement notice is a child and does not understand the document, the person may obtain information from the Registrar of the Children's Court of Victoria;
- (t) a statement that the person served with the infringement notice may seek financial advice from—
 - (i) a financial counsellor; or
 - (ii) the National Debt Helpline.

- (u) any further details specifically required to be included in relation to an infringement offence under any Act or other instrument that creates the infringement offence.

Note

See also section 13(b) of the Act.

- (2) If an infringement notice is in respect of an infringement offence that is a parking infringement, in addition to the details required under subregulation (1), the infringement notice must contain the registration number or other identification of the vehicle involved in the parking infringement.

14 Form of withdrawal notice

For the purposes of section 19(a) of the Act, the prescribed details are the following—

- (a) that it is a withdrawal notice;
- (b) the date of the withdrawal notice;
- (c) the name and address (if known) of the person served with the infringement notice;
- (d) the name of the enforcement agency;
- (e) the enforcement agency's identifying reference of the infringement notice;
- (f) the date of the infringement notice;
- (g) the date and approximate time and place of the infringement offence alleged to have been committed;
- (h) the Act or other instrument that creates the infringement offence and a brief description of the infringement offence alleged to have been committed;
- (i) that further information may be obtained from at least one of the following—
 - (i) a nominated telephone number;
 - (ii) a specified address;
 - (iii) a specified website;
- (j) that if the infringement penalty and any penalty reminder notice fee have been paid, the infringement penalty and penalty reminder notice fee will be refunded, unless the person has—
 - (i) an ongoing payment plan with the enforcement agency, in which case Part 3 of the Act applies; or
 - (ii) an ongoing payment arrangement with the Director, in which case Part 5 of the **Fines Reform Act 2014** applies.

Note

See also section 19(b) of the Act.

15 Review by enforcement agency

For the purposes of section 24(3)(a)(i) of the Act, the prescribed time is within 90 days from receiving an application for review.

16 Penalty reminder notices

For the purposes of section 29(5) of the Act, the prescribed details are the following—

- (a) that it is a penalty reminder notice;
- (b) the date of the penalty reminder notice;
- (c) the name and address (if known) of the person served with the infringement notice;
- (d) the name of the enforcement agency;
- (e) subject to paragraph (f), either—
 - (i) the name of the issuing officer; or
 - (ii) the enforcement agency's identifying reference of the issuing officer;
- (f) in the case of a penalty reminder notice issued or served on behalf of the Road Policing Enforcement Division, the title or name of the issuing officer;
- (g) the date and approximate time and place of the infringement offence alleged to have been committed;
- (h) the infringement penalty and any penalty reminder notice fee owing;
- (i) the manner in which the infringement penalty and any penalty reminder notice fee may be paid;
- (j) that the infringement penalty and any penalty reminder notice fee must be paid by a specified due date;
- (k) that the person may elect to have the matter heard and determined in the Court, or, in the case of a child, in the Children's Court, unless the penalty reminder notice is in respect of an infringement offence to which any of the following provisions apply—
 - (i) sections 89A to 89D of the **Road Safety Act 1986**;
 - (ii) sections 61A and 61BA of the **Marine (Drug, Alcohol and Pollution Control) Act 1988**;
- (l) that failure to pay the infringement penalty and a penalty reminder notice fee or take any other action available under the Act or the **Fines Reform Act 2014** by the specified due date may result in further enforcement action being taken and further costs being incurred under—
 - (i) the Act and the **Fines Reform Act 2014**; or
 - (ii) in the case of a child, Schedule 3 to the **Children, Youth and Families Act 2005**;
- (m) that the person served with the infringement notice, or a person acting on that person's behalf, may apply to have the decision to serve the infringement notice internally reviewed by the enforcement agency under

the Act, unless the infringement notice is in respect of an infringement offence to which any of the following provisions apply—

- (i) sections 89A to 89D of the **Road Safety Act 1986**;
 - (ii) sections 61A and 61BA of the **Marine (Drug, Alcohol and Pollution Control) Act 1988**;
- (n) that the person served with the infringement notice may be eligible for—
- (i) a payment plan under section 46 of the Act; or
 - (ii) a payment arrangement under Part 5 of the **Fines Reform Act 2014**;
- (o) that further information, information relating to eligibility for payment plans and applications for internal review may be obtained from at least one of the following—
- (i) a nominated telephone number;
 - (ii) a specified address;
 - (iii) a specified website;
- (p) a statement that if the person served with the penalty reminder notice does not understand the document, the person should seek advice from—
- (i) a lawyer;
 - (ii) Victoria Legal Aid; or
 - (iii) a community legal centre;
- (q) a statement that if the person served with a penalty reminder notice is a child and does not understand the document, they may obtain information from the Registrar of the Children’s Court of Victoria;
- (r) a statement that the person served with the penalty reminder notice may seek financial advice from—
- (i) a financial counsellor; or
 - (ii) the National Debt Helpline.

Part 6—Going to Court

17 Decision to go to Court

For the purposes of section 40(1)(a) of the Act, the prescribed information is the following—

- (a) in respect of the offender, the offender's name and address;
- (b) in respect of the infringement offence, the following—
 - (i) the date, approximate place and, if available, approximate time of the infringement offence;
 - (ii) the relevant provision of the Act or other instrument that creates the infringement offence;
 - (iii) a brief description of the infringement offence;

(c) in respect of the enforcement agency, the name of the enforcement agency.

Part 7—General

18 Service

For the purposes of section 162(1)(c) of the Act, the prescribed manner is by leaving the document at the last known or usual place of residence or business of the person to be served, with a person—

- (a) who apparently resides at the residence or works at the business; and
- (b) who appears to be not less than 18 years of age.

Schedule 1—Enforcement agencies

Regulation 6

1. The House Committee within the meaning of the **Parliamentary Committees Act 2003**.
2. A Department within the meaning of the **Public Administration Act 2004**.
3. A Department Head within the meaning of the **Public Administration Act 2004**.
4. An Administrative Office within the meaning of the **Public Administration Act 2004**.
5. An Administrative Office Head within the meaning of the **Public Administration Act 2004**.
6. An officer of the Royal Society For The Prevention Of Cruelty to Animals (Victoria)
7. Corrections Victoria, Department of Justice and Community Safety
8. Consumer Affairs Victoria within the Department of Government Services.
9. Alpine Resorts Victoria within the meaning of the **Alpine Resorts (Management) Act 1997**.
10. Dairy Food Safety Victoria within the meaning of the **Dairy Act 2000**.
11. Energy Safe Victoria within the meaning of the **Energy Safe Victoria Act 2005**.
12. The Environment Protection Authority within the meaning of the **Environment Protection Act 2017**.
13. The Game Management Authority within the meaning of the **Game Management Authority Act 2014**.
14. The Regulator within the meaning of the **Heavy Vehicle National Law Application Act 2013**.
15. The Melbourne Market Authority within the meaning of the **Melbourne Market Authority Act 1977**.
16. Parks Victoria within the meaning of the **Parks Victoria Act 1998**.
17. Ports Victoria within the meaning of the **Transport Integration Act 2010**.
18. Primesafe within the meaning of the **Meat Industry Act 1993**.
19. Safe Transport Victoria within the meaning of the **Transport Integration Act 2010**.
20. The Social Services Regulator within the meaning of the **Social Services Regulation Act 2021**.

21. The Victorian Arts Centre Trust within the meaning of the **Victorian Arts Centre Act 1979**.
22. The Victorian Building Authority within the meaning of the **Building Act 1993**.
23. The Victorian Electoral Commission within the meaning of the **Electoral Act 2002**.
24. The Victorian Fisheries Authority within the meaning of the **Victorian Fisheries Authority Act 2016**.
25. The Victorian Gambling and Casino Control Commission within the meaning of the **Victorian Gambling and Casino Control Commission Act 2011**.
26. The Victorian Liquor Commission within the meaning of the **Liquor Control Reform Act 1998**.
27. The Victorian WorkCover Authority within the meaning of the **Workplace Injury Rehabilitation and Compensation Act 2013**.
28. A water corporation within the meaning of the **Water Act 1989**.
29. Wage Inspectorate Victoria within the meaning of the **Wage Theft Act 2020**.
30. A Council within the meaning of the **Local Government Act 2020**.
31. A hospital listed in Schedule 1, 2 or 3, a multi-purpose service listed in Schedule 1A or a public health service listed in Schedule 5 to the **Health Services Act 1988**.
32. Each of the following—
 - (a) a council of a university within the meaning of the **Education and Training Reform Act 2006**;
 - (b) an institution approved to operate as a University or part of a University under section 4.3.30(1) of the **Education and Training Reform Act 2006**.
33. A body that is a TAFE institute within the meaning of the **Education and Training Reform Act 2006**.
34. The college affiliated with the University of Melbourne known as Queen's College.
35. The Executive Director or an inspector within the meaning of the **Heritage Act 2017**.
36. The Transport Regulatory Operations Branch within the Department of Transport and Planning.
37. Victoria Police within the meaning of the **Victoria Police Act 2013**.
38. Each of the following administrative units or groups within Victoria Police—
 - (a) Road Policing Enforcement Division; and
 - (b) Licensing and Regulation Division.

Endnotes

¹ S.R. No.56/2016

² S.R. No. 101/2016

³ S.R. No. 130/2017