

OFFICIAL

VICTORIAN PURCHASING GUIDE

SFL - Floristry Training Package Release
2.0

20 November 2025



Jobs, Skills,
Industry
and Regions

OFFICIAL

© Copyright State of Victoria

Department of Jobs, Skills, Industry and Regions 2025



Victorian Purchasing Guides are provided under a Creative Commons Attribution-No Derivatives 4.0 International licence. You are free to re-use the work under that licence, on the condition that you credit the State of Victoria (Department of Jobs, Skills, Industry and Regions), provide a link to the licence, indicate if changes were made, and comply with all other licence terms. You must not distribute modified material. See: [Creative Commons Attribution NoDerivatives 4.0 International](https://creativecommons.org/licenses/by-nc/4.0/)

The licence does not apply to:

- any images, photographs, trademarks or branding, including the Victorian Government logo and the DJSIR logo; and
- content supplied by third parties.

Copyright queries may be directed to copyright@education.vic.gov.au

Disclaimer

In compiling the information contained in and accessed through this resource, the Department of Jobs, Skills, Industry and Regions (DJSIR), has used its best endeavours to ensure that the information is correct and current at the time of publication but takes no responsibility for any error, omission, or defect therein.

To the extent permitted by law, DJSIR, its employees, agents and consultants exclude all liability for any loss or damage (including indirect, special or consequential loss or damage) arising from the use of, or reliance on the information contained herein, whether caused or not by any negligent act or omission. If any law prohibits the exclusion of such liability, DJSIR limits its liability to the extent permitted by law, for the resupply of the information.

Third party sites

This resource may contain links to third party websites and resources. DJSIR is not responsible for the condition or content of these sites or resources as they are not under its control.

Third party material linked from this resource is subject to the copyright conditions of the third party. Users will need to consult the copyright notice of the third-party sites for conditions of usage.

VICTORIAN PURCHASING GUIDE – RELEASE HISTORY

Note: RTOs should refer to the [National Register](#) for the detail of changes in each Release.

Training Package Release	Date VPG Approved	Comments
Release 2.0	20/11/2025	<p>This Victorian Purchasing guide reflects Release 2.0 of the SFL Floristry Training Package which includes:</p> <ul style="list-style-type: none"> • 3 revised qualifications <ul style="list-style-type: none"> ○ SFL20125 Certificate II in Floristry (Assistant) ○ SFL40125 Certificate IV in Floristry ○ SFL50125 Diploma of Floristry • Updates to superseded and deleted imported units of competency in the 3 qualifications listed above from Release 1.0 the of the SFL Floristry Training Package
Release 1.0	21/12/2015	Victorian Purchasing guide created to reflect Release 1.0 of the SFL Floristry Training Package in this format.



Contents

Introduction	1
What is a Victorian Purchasing Guide?	1
Registration	1
Transition	1
Qualifications	2
Units of Competency and Nominal Hours.....	3
Contacts and links	4
Glossary	5

INTRODUCTION

What is a Victorian Purchasing Guide?

The Victorian Purchasing Guide provides information for use by Registered Training Organisations (RTOs) in the provision of Victorian government subsidised training.

Specifically, the Victorian Purchasing Guide provides the following information related to the delivery of nationally endorsed Training Packages in Victoria:

- The maximum and minimum payable hours available for each qualification.
- Nominal hours for each unit of competency within the Training Package.

Registration

RTOs must be registered by either the Victorian Registration and Qualifications Authority (VRQA) or the Australian Skills Qualification Authority (ASQA) regulatory body to be eligible to issue qualifications and Statements of Attainment under the Australian Qualifications Framework (AQF).

The VRQA is the regulatory authority in Victoria responsible for the registration of Vocational Education and Training (VET) providers who offer courses to domestic students in Victoria only.

ASQA is the regulatory authority responsible for the registration of VET providers who offer training in Victoria, nationally and / or internationally.

Transition

The relationship between new units and any superseded or replaced units from the previous version of SFL Floristry Training Package Release Training Package Release 2.0 is provided in the Training Package Companion Volume Implementation Guide. (See VETnet.gov.au for more information).

Information regarding transition arrangements can be obtained from the state or national VET Regulatory Authority (see [Contacts and Links](#) section).

RTOs must ensure that all training and assessment leading to issuance of qualifications or Statements of Attainment from the SFL Floristry Training Package Release Training Package Release 2.0 is conducted against the Training Package units of competency and complies with the assessment requirements.

QUALIFICATIONS

Code	Title	Minimum Payable Hours	Maximum Payable Hours
SFL20125	Certificate II in Floristry (Assistant)	445	495
SFL30115	Certificate III in Floristry	898	945
SFL40125	Certificate IV in Floristry	641	675
SFL50125	Diploma of Floristry Design	703	740

UNITS OF COMPETENCY AND NOMINAL HOURS

Unit Code	Unit Title	Nominal Hours
SFLDEC001	Maintain floristry tools and equipment	15
SFLDEC002	Design floristry products	50
SFLDEC003	Design complex floristry products	80
SFLDEC004	Design and produce innovative floristry products	100
SFLDEC005	Assemble floristry products	130
SFLDEC006	Construct hand tied floristry products	70
SFLDEC007	Construct wired floristry products	70
SFLDEC008	Construct floristry products with a base medium	70
SFLDEC009	Construct complex floristry products	90
SFLDEC010	Coordinate floristry products for special occasions	40
SFLDEC011	Style and manage floristry for events	60
SFLDEC012	Interpret floristry design briefs	20
SFLDEC013	Plan floristry designs with clients	65
SFLDEC014	Research theories of creativity	65
SFLDEC015	Research global floristry trends	30
SFLMGT001	Coordinate floristry work teams	35
SFLSOP001	Source information on floristry products and services	40
SFLSOP002	Work effectively in the floristry industry	45
SFLSOP003	Recognise flower and plant materials	45
SFLSOP004	Receive and store floristry stock	30
SFLSOP005	Prepare and care for floristry stock	60
SFLSOP006	Display and merchandise floristry products	35
SFLSOP007	Interact with floristry customers	30
SFLSOP008	Provide quality service to floristry customers	35
SFLSOP009	Sell floristry products	30
SFLSOP010	Prepare quotations for floristry products	30
SFLSOP011	Develop a floristry product range	60
SFLSOP012	Maintain and order floristry stock	35
SFLWHS001	Participate in safe work practices	15
SFLWHS002	Provide a safe work environment	35

CONTACTS AND LINKS

Curriculum Maintenance Manager (CMM) Service

(Service Industries)

The CMM Service is provided on behalf of Higher Education and Skills.

CMM Service Executive Officers can assist with questions on payable and nominal hours.

CMM Name: Mandy Penton

Institute: Victoria University

Address: PO Box 14428, Melbourne VIC, 8001

Phone: (03) 99195302

Email: SICMM@vu.edu.au

Jobs and Skills Council (JSC) –Service and Creative Skills Australia (SaCSA)

SaCSA is responsible for developing the SFL - Floristry Training Package Training Package and can be contacted for further information.

Level 3, 223 Liverpool Street

Darlinghurst NSW 2010

Email: enquiries@sacsa.org.au

Website: <https://sacsa.org.au>

National Register of VET in Australia - Training.gov.au (TGA)

TGA is the Australian government's official National Register of information on Training Packages, qualifications, courses, units of competency and RTOs. See training.gov.au for more information.

Australian Government - Department of Employment and Workplace Relations (DEWR)

The Commonwealth Department is responsible for national policies and programmes that help Australians access quality vocational education and training. See [Skills and Training - DEWR](#) for more information.

State Government - Department of Jobs, Skills, Industry and Regions (DJSIR)

DJSIR (formerly Department of Education and Training) is the State Training Authority responsible for supporting implementation of Vocational Education and Training (VET) in Victoria. See djsir.vic.gov.au for more information. (03) 9637 2000

National VET Regulatory Authority - Australian Skills Quality Authority (ASQA)

ASQA is the national regulator for Australia's VET sector. Info line: 1300 701 801 See asqa.gov.au for more information.

State VET Regulatory Authority - Victorian Registration and Qualifications Authority (VRQA)

The VRQA is a statutory authority responsible for the registration and regulation of Victorian RTOs and for the regulation of apprenticeships and traineeships in Victoria. (03) 9637 2806 See vrqa.vic.gov.au

GLOSSARY

Code	Nationally endorsed Training Package qualification code.
Title	Nationally endorsed Training Package qualification title.
Unit Code	Nationally endorsed Training Package unit code.
Unit Title	Nationally endorsed Training Package unit title.
Maximum Payable Hours	<p>The maximum number of hours the Victorian Government will subsidise under Skills First funding for the achievement of the minimum realistic vocational outcome of the qualification, as determined by the qualification packaging rules. The Maximum Payable Hours do not cover every possible combination of core and elective units available for a specific qualification.</p> <p>Minimum payable hours reflect a calculated minimum number of hours that could deliver a minimum realistic vocational outcome, based on efficiencies of contextualisation and integration.</p>
Scope of Registration	Scope of registration specifies the AQF qualifications and/or units of competency the training organisation is registered to issue and the industry training and/or assessment services it is registered to provide.
Nominal Hours	Nominal hours reflect the anticipated time taken to deliver and assess the outcomes of a unit of competency excluding unsupervised delivery or the time taken for repeated practical application of skills. Nominal hours are determined by the Victorian State Training Authority (DJSIR) and are primarily developed for funding purposes in Victoria.